

# The Annual Quality Assurance Report (AQAR) of the IQAC 2012-13

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution	Sam Higginbottom Institute of Agriculture, Technology & Sciences
1.2 Address Line 1	Sam Higginbottom Institute of Agriculture Technology & Sciences
Address Line 2	Agriculture Institute Rewa Road, Naini ,Allahabad
City/Town	Allahabad
State	Uttar Pradesh
Pin Code	211007
Institution e-mail address	registrar@shiats.edu.in
Contact Nos. of Registrar	9839609801
Name of the Head of the Institution:	Most Rev. (Prof.) Dr. Rajendra B. Lal
Tel. No. with STD Code:	+91 532 2684284
Mobile:	+91 9415309119
Name of the IQAC Co-ordinator:	Prof. (Dr.) R. K. Isaac
Mobile:	+91 9335354642

IQAC e-mail address:

addldir\_iqaa@shiats.edu.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

13705

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/65/RAR/02 dated 25.10.2013

1.5 Website address:

[www.shiats.edu.in](http://www.shiats.edu.in)

Web-link of the AQAR:

[www.shiats.edu.in/iqac/aqar](http://www.shiats.edu.in/iqac/aqar) 2012-13

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	-	2005	2010
2	2 <sup>nd</sup> Cycle	A	3.14	2013	2018
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

2010

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR \_\_\_\_\_ 2010-12 \_\_\_\_\_ 2013 \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

NAAC and NCTE

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (for the Colleges)

Nil

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

Minority  
Status by  
State Govt.  
of U.P.

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

-

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members

11+2

2.10 No. of IQAC meetings held –

[01]

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- National Workshop on Quality Enhancement in Teacher Education
- National Seminar on Emerging trends in Food safety and food standards in India
- National Workshop on promoting health and fitness through Meditation & Nutrition

2.14 Significant Activities and contributions made by IQAC

Feedback from the Students  
 Examination evaluation reforms  
 Promote Sensitivity in Research

2.15 Plan of Action by IQAC/Outcome

	Plan of Action	Outcome
<b>1.</b>	<b>Curricular aspects</b>	
(a)	To undertake revision of Curricula / Syllabi and regulations	Revision of syllabus has been done for selected schools Credit hour required for UG, PG & Ph.D. programs updated
(b)	To collect feedback from stake holders	Feedback from all the stakeholders were taken manually. Some of feedbacks were taken telephonically and some in the meetings in informal way.
<b>2.</b>	<b>Teaching, Training and Evaluation</b>	
(a)	To undertake faculty improvement through conferences / trainings / paper presentations	The faculty has been sent in national and international conferences to present papers, and to attend conferences and trainings.
(b)	To adopt examination evaluation reforms	Implemented
(c)	To take steps for proper Monitoring and Evaluation of Teaching and Learning	Monitoring and Evaluation is the normal feature in semester system

	process	
(d)	To adopt Best practices	Best practices in teaching learning and evaluation were adopted by preparing Academic Calendar, Teaching schedule, innovative assignments, Remedial and special classes, Tutorial classes to address students questions, Mentoring system, encouraging self-learning curricular up gradation
<b>3.</b>	<b>Research, Consultancy and Extension</b>	
(a)	To promote Sensitivity and Research and sign MoUs with research organizations	MoUs were signed Projects were funded by the university Awareness among faculty was created for submission of externally funded projects. National, International seminar, Symposia, training and workshop were organized. Fellowships were awarded to meritorious students.
(b)	Submission of Projects to University and outside agencies	New projects have been submitted by various departments.
(c)	To encourage publication of Research Paper	The faculty have published number of national and International research papers
(d)	To undertake Publication of University reports	Annual report published
(e)	To Conduct Goshthies / Seminars / Trainings in villages, organizing melas	Schools and Departments organizes seminar and conferences Directorate of extension have organized number of trainings, Goshtees at the villages
<b>4.</b>	<b>Infrastructure and Learning resources</b>	
(a)	To plan for Improvement and increase in facilities of classrooms, labs, hostels	Facilities have been improved
(b)	To Improve library facilities	Additional books and journals have been added
(c)	To take steps for Technology up-gradation	White board, LCD projectors, computers added
	To plan Special Schemes and Laboratories	Seed testing laboratories 2011-12, 2014 Referral Lab Nutri-farm Scheme Centre of Excellence on Maize Experimental Learning Units Seed Processing Plant Microbial Culture Collection Bank
<b>5.</b>	<b>Students support and progression</b>	
(a)	To Help students during admission / counselling	Staff and students have volunteered during admission counselling
(b)	To organize orientation for new students	Orientation for new students organized at the starting of session
(c)	To organize students awareness campaign through various means	All the University students were made aware regarding Anti-raging through Anti-raging Cell
(d)	To improve students placement	Campus interviews were organized
(e)	To organizing students activities	Annual sports meet, Kisan Mela, departmental society activities were conducted.
<b>6.</b>	<b>Governance, Leadership and Management</b>	
(a)	To Adopt Quality improvement strategies	University has well-structured system of governance including Chancellor, Vice Chancellor, Pro-Vice Chancellors, Registrar. Directorates, Faculty and School Dean and Head of Departments.

		Number of committees have been formed to Govern and Implement specific functions. Convocation has been organized
	Curriculum development	Input from students and alumni were taken
	Examination and evaluation	Results were declared timely
	Industry interaction and collaboration	Some of the schools have sent the students for in plant training, MoUs signed, Masters student have joined some of the ICAR institutions to take up their research work. Bachelor's Degree students were also sent for their summer trainings.
(b)	To adopt welfare schemes	Several welfare schemes adopted
(c)	To conduct Audits	Audits were conducted at various level

***Academic Calendar of 2012-13 as Annexure A1, A2***

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

The AQAR was placed in the Academic Council meeting 2016 and approved as per action of Academic Council

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**SAM HIGGINBOTTOM INSTITUTE OF AGRICULTURE, TECHNOLOGY & SCIENCES**  
ALLAHABAD – 211007

**Academic Calendar for Autumn Semester – 2012**  
**(July to December-2012)**

- |   |   |  |
|---|---|--|
| 1. Counseling and admission of new students   | - | July 11-30, 2012                                       |
| 2. (a) Registration (for Old Students)<br>(Registration includes clearance of previous Dues, payment of semester fee and registration in the respective Schools.) | - | July 15, 2012 to Aug. 14, 2012                         |
| (b) Commencement of Classes (For Old students)-   |   | July 20, 2012  |
| 3. (a) Registration in the respective School and Orientation(For New students)  | - | July 31, 2012  |
| (b) Commencement of Classes (For New students)-   |   | August 01, 2012  |
| 4. Welcome Tea for New Students   | - | August 13, 2012  |
| 5. First notification for shortage of attendance by the teacher   | - | September 05, 2012<br>(Duration: Aug.01-Aug. 31, 2012) |
| 6. Second notification for shortage of attendance by the teacher  | - | October 05, 2012<br>(Duration: Aug.01-Sept. 30, 2012)  |
| 7. Mid Term Examination   | - | October 29 – November 02, 2012                         |
| 8. Third notification of shortage of attendance by teacher  | - | November 05, 2012<br>(Duration: Aug.01– Oct. 31, 2012) |
| 9. Fourth notification of shortage of attendance by teacher   | - | December 03, 2012<br>(Duration: Aug.01– Nov. 30, 2012) |
| 10. Issue of Admit Cards for End Term Examination   | - | Dec. 07 - 09, 2012                                     |
| 11. End Term Examination  | - | Dec. 13 - 22, 2012                                     |
| 12. Semester break for students (winter)  | - | Dec. 22, 2012 to Jan. 06, 2013                         |
| 13. Last date of submission of grade to E. T. & Examination Division  | - | Dec. 28, 2012  |
| 14. Declaration of results and distribution of grade Sheet  | - | Jan. 18, 2013  |
| 15. Beginning of Spring Semester (Jan. 2013 onwards)  | - | Jan. 07, 2013  |

*\*All students are permitted to attend classes from the date announced. After 15<sup>th</sup> August 2012 only bonafide students who have paid the semester fee and registered in the respective schools be permitted to attend the classes.*

  
[Prof. (Dr.) Robin L. Prasad]  
Additional Registrar



**SAM HIGGINBOTTOM INSTITUTE OF AGRICULTURE, TECHNOLOGY & SCIENCES  
ALLAHABAD – 211007**

**Academic Calendar for Spring Semester – 2013  
(January to June-2013)**

1. Registration - January 07 -25, 2013  
(Registration includes clearance of previous Dues, payment of semester fee and registration in the respective schools/colleges.)
2. Commencement of Classes - January 07, 2013
3. First notification of shortage of attendance by the teacher. - March 04, 2013  
(Duration: Jan.-Feb. 2013)
5. Mid Term Examination - March 18–22, 2013
6. Second notification of shortage of Attendance by concerned faculty member - May 01, 2013  
(Duration : Jan.-April 2013)
7. Last teaching day of the semester - May 10, 2013
8. Issue of Admit Cards for End Term Examination- May 08 -10, 2013
9. End Term Examination - May 13-24, 2013
10. Summer Break / Summer Training - May 28 to July 05, 2013
11. Last date of submission of grade to E. T. & Examination Division - May 30, 2013
12. Declaration of results and distribution of grade-Sheet. - June 25, 2013
13. Beginning of Autumn Semester - July 08, 2013
14. Commencement of classes for Old Students- July 22, 2013
15. Commencement of classes for New students- July 22, 2013

*Norms for attendance will be strictly followed as per the guidelines of UGC/ICAR/AICTE/NCTE/PSI/NCI.*

*Display of attendance of January 2013 on notice board of concerned School - 4<sup>th</sup> Feb. 2013  
Display of attendance of February 2013 on notice board of concerned School - 4<sup>th</sup> March 2013  
Display of attendance of March 2013 on notice board of concerned School - 3<sup>rd</sup> April 2013  
Display of attendance of April 2013 on notice board of concerned School - 2<sup>nd</sup> May 2013*

  
[Prof. (Dr.) A.K.A Lawrence]  
Registrar